



UCWDC® LICENSED AFFILIATE POLICY

Version 1.0

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1. INTRODUCTION

The United Country Western Dance Council® is an international organization which promotes country western dance by producing festivals and competitions across the world. We host the annual Country Dance World Championships® for couples and line dancers and we advocate country dancing as a social activity for people of all ages and abilities.

1.1 Purpose

The UCWDC, through the process of event application approves all Sanctioned and Licensed Affiliate events. The UCWDC maintains a Calendar Schedule of Events which is reviewed at each General Council Meeting during Sanctioning Review. This policy will introduce Licensed Affiliate Events to the Calendar which is a hierarchy of UCWDC Sanctioned Events and provide opportunities for dancer development within Regions of the World.

The Application Procedure may be found under the UCWDC Licensed Affiliate Application Procedure

The UCWDC offers Membership to become a Sanctioned Event, which is not covered under this Policy.

1.2 Reference

In accordance with Article 4.1 of the current UCWDC Bylaws: "... Provisionally Sanctioned Events, Fully Licensed Affiliate Events and Provisionally Licensed Affiliate Events will have and cast no vote ..."

In accordance with Article 20.10 of the current UCWDC Bylaws: "Applicant(s) who wish to add a Licensed Affiliate Event to the UCWDC Schedule of Sanctioned and Licensed Events shall apply to the Council for Provisional Sanctioning"

1.3 Definition

1. **Mentor Event:** is defined as the Fully Sanctioned UCWDC Event within the Licensed Affiliates Region*. If any Affiliate Event, or competition circuit (multiple Affiliate Events) are run then the Mentor Event shall be the conclusion of the circuit.

* Refer to defined regions outlined in the UCWDC Regional Representatives Policy

2. **Mentor Event Selection:** A Licensed Affiliate shall select a Mentor Event based on their geographical location if:

- a. the Licensed Affiliate Event resides within the USA:
 - i. the Mentor Event shall be within 250 miles (402 km) of the Licensed Affiliate Event within their state, OR
 - ii. if there is not a Mentor Event within their state, the Mentor Event shall be the next closest event within their region.
- b. the Licensed Affiliate Event resides within the remainder of the World:
 - i. the Mentor Event shall be within 250 miles (402 km) of the Licensed Affiliate Event within their state or province, OR
 - ii. if there is not a Mentor Event within their state or province, the Mentor Event shall be the next closest event within their Country, OR
 - iii. if there is not a Mentor Event within their Country, the Mentor Event shall be the next closest event within their region.



3. **A Mile:** As per UCWDC Bylaw Article 20.8.1.2, is defined as the straight-line distance between the Sanctioned Member Event facility address and proposed event facility address. If the competition venue is separate from the accommodation's venue, the venue in which the competitions are held will be identified as the facility address.

2 SUMMARY OF LICENSING

2.1 First Year Provisionally Licensed UCWDC Affiliate Event

If the applicant is successful in the application to become a Licensed UCWDC Affiliate Event within the UCWDC they will be designated as a First Year Provisionally Licensed UCWDC Affiliate Event and must adhere to all the conditions identified in the Bylaws and this Policy. Those conditions are but are not limited to; a) the Attendance of an Official Observer and b) the inclusion of the following phrase on all event marketing: "A First Year Provisionally Licensed UCWDC Affiliate Event."

The Applicant, once successful will enter into an agreement with the UCWDC for Licensing.

The applicant shall remain at that status until the event is reviewed in accordance with the Bylaws, which takes place on an annual basis to ensure that the Council Bylaws, standards, ethics and Policies & Procedures are being followed in their entirety and that the event and its director(s) continues to be of the highest quality.

2.2 Second Year Provisionally Licensed UCWDC Affiliate Event

If within one (1) years' time, the event has remained an Affiliate Event in good standing and has followed all the requirements of the UCWDC in accordance with our Bylaws, Rules, Reporting Practices and Policies & Procedures, then by a vote of the Sanctioned Member Events of the General Council meeting a First Year Provisionally Licensed UCWDC Affiliate Event may be advanced/designated as a Second Year Provisionally Licensed UCWDC Affiliate Event and must adhere to all the conditions identified in the Bylaws and this Policy. Those conditions are but are not limited to; a) the Attendance of an Official Observer and b) the inclusion of the following phrase on all event marketing: "A Second Year Provisionally Licensed UCWDC Affiliate Event."

The event shall remain at that status until the event is reviewed in accordance with the Bylaws, which takes place on an annual basis to ensure that the Council Bylaws, standards, ethics and Policies & Procedures are being followed in their entirety and that the event and its director(s) continues to be of the highest quality.

2.3 Fully Licensed UCWDC Affiliate Event

If within one (1) years' time, the event has remained an Affiliate Event in good standing and has followed all the requirements of the UCWDC in accordance with our Bylaws, Rules, Reporting Practices and Policies & Procedures, then by a vote of the Sanctioned Member Events of the General Council meeting a Second Year Provisionally Licensed UCWDC Affiliate Event may be advanced/designated as a Fully Licensed UCWDC Affiliate Event and must adhere to all the documentation of the organization.

All Fully Licensed UCWDC Affiliate Events will continue to be reviewed in accordance with the Bylaws on an annual basis to ensure that the Council Bylaws, standards, ethics and Policies & Procedures are being followed in their entirety and that the event and its director continues to be of the highest quality.



Fully Licensed UCWDC Affiliate Events will have and cast no vote within the General Council. Although all Affiliate Event Directors are encouraged to attend the General Council meetings twice a year and become involved in the Organization.

Competitors at any level competing at a Licensed Affiliate Event (First Year, Second Year or Fully licensed) are not eligible to receive qualifications and points towards the Country Dance World Championships.

3 CATEGORIES

The UCWDC has Licensed Affiliate categories for individuals and organizations who may not be current Event Directors of the UCWDC but who wish to be connected to UCWDC's activities.

3.3 Individual

Applicants who are prominent in their respected dance community, that wish to organize, promote and run one (1) dance event utilizing the UCWDC Rules and divisional structure including Line Dances and titles. "IF" approved, shall enter into an Individual Licensed Affiliate Agreement with the UCWDC (attached to this Policy as "Exhibit A"):

- a. An Individual Application may be granted for no more than two (2) Licensed Affiliate Events before entering into the Organizational Agreement AND
- b. Additional Licensed Affiliate Events are required to be approved by the General Council.

3.4 Organizational

Applicants which are state, provincial, national organizations or individuals that wish to organize, promote and run multiple dance events utilizing the UCWDC Rules and divisional structure including Line Dances and titles. "IF" approved, enter into an Organization Licensed Affiliate Agreement with the UCWDC (attached to this Policy as "Exhibit B"):

- a. An Organizational Application may be granted for three (3) or more Licensed Affiliate Events, AND
- b. Additional Licensed Affiliate Events within the exiting Organizational License are required to be approved by the General Council.

4. APPLICATION ELIGIBILITY

All Applications for Individual or Organizational Licensed UCWDC Affiliate Events or additional events within an existing Organization Licensed UCWDC Affiliate Agreement must come before the UCWDC General Council for approval.

Almost anyone can apply to the UCWDC for Licensing.

1. All proposed Event Directors of a Licensed Affiliate Application must be twenty-one (21) years of age or older, AND
2. All Licensed Affiliate Applications must meet the requirements of the UCWDC Bylaws, all Policies and Procedures and the UCWDC Licensed Affiliate Application Procedure.
3. An applicant, or relation must not be a director, promotor, presenter or owner of a Country Dance Event affiliated in any way with any organization that has a regional, national, continental or world status or which advertises, offers, presents or bestows any regional, national, continental or world title. (Refer to Article 20.16 of the UCWDC Bylaws).



5. MENTORAL CONSENT

The Licensed Affiliate Applicant must enter into agreement with their respected Mentor Event (Fully Sanctioned UCWDC Event) prior to making application. The Mentor Event has the first right of refusal to enter into a mentor agreement with the Licensed Affiliate. The Licensed Affiliate has then the right to enter into agreement with the next closest Mentor Event (Fully Sanctioned UCWDC Event) prior to application.

If said Mentor Event (Fully Sanctioned UCWDC Event) enters into agreement with the Licensed Affiliate applicant, the Majority Event Director of the Mentor Event must agree to adhere to the conditions of this policy in fully and agree to any remedial education, if required to perform their respected duties as a Licensed Affiliate Contest Coordinator.

6. CONDITIONS OF LICENSE

Applicants for Individual or Organizational Licensed Affiliate(s) must submit a completed application to the Council Secretary in writing thirty (30) calendar days in advance of the next UCWDC Council meeting indicating their desire to add a Licensed Affiliate Event to the Schedule. The contents of this application are listed in the UCWDC Licensed Affiliate Application Procedure, AND:

1. Uphold and abide by all UCWDC Bylaws, Rules, Policies and Procedures.
2. Shall be a minimum of one (1) calendar day event.
3. Shall be hosted in a sports or recreational facility.
4. Shall be named in accordance with the UCWDC Bylaws and Policies and Procedures and approved by the UCWDC.
5. The location and date of the Affiliate Event shall not impact;
 - a. any UCWDC Sanctioned (Fully or Provisionally) Event within 250 miles (402 km) at any time.
 - b. any UCWDC Licensed Affiliate Event within thirty (30) calendar days and 100 miles (160 km).
6. Shall include an Official Observer for First and Second Year Provisionally Licensed UCWDC Affiliate Events as identified in the UCWDC Bylaws.
7. Annual Individual or Organizational Affiliate Licensing Fees shall be payable in advance by January 31st for the next calendar year.
8. No Dollar-A-Dance dues are required for Licensed Affiliate Events.
9. Offer only UCWDC Divisions as agreed to and approved by the UCWDC for the UCWDC Portion of the event. West Coast Swing, Ballroom or social divisions outside the UCWDC portion of the event are acceptable.
10. Provide written and advertised confirmation of all divisions offered.
11. Use the current United Country Western Dance Council Rules for all UCWDC Divisions offered, without any alteration or deviation.
12. Use the current Majority Event Director of the Mentor Event as its Contest Coordinator.
13. Use of UCWDC Certified judges as follows:
 - a. All First Year Provisionally Licensed UCWDC Affiliate Events must have a minimum of one (1) dual certified UCWDC Journeyman Level (or above) Judge, current and in good standing on each UCWDC contest panel.
 - b. All Second Year Provisionally Licensed UCWDC Affiliate Events must have a minimum of two (2) dual certified UCWDC Journeyman Level (or above) Judges, current and in good standing on each UCWDC contest panel.
 - c. All UCWDC contests must have three (3) judges but five (5) are recommended on each panel
 - d. The remaining Judging staff (identified in Article 4.12.c of this Policy) shall be individuals of the highest caliber of dance education within the Country or Region (where possible) and approved by the Mentor Event.



14. Use current UCWDC Scoring and Reporting Procedures and Judging ballots.
15. Dancers competing at Licensed Affiliate Events shall not require a UCWDC Associate Membership.
 - a. Dancers shall require a UCWDC Associate Membership if competing at the Mentor Event.
16. Dancers competing at Licensed Affiliate Events shall not acquire points leading to the UCWDC Points Championships.
 - a. Dancers shall acquire points leading to the UCWDC Points Championships if competing at the Mentor Event.
17. Dancers competing at Licensed Affiliate Events shall not acquire qualifications to the UCWDC Country Dance World Championships
 - a. Dancers gain qualifications inside the Organization as agreed to and approved by the Mentor Event to compete at the Mentor Event.
18. Licensed Affiliate Events shall have their results tracked or published by the UCWDC on the UCWDC website.
 - a. The submission of results must be within five to ten (5-10) calendar days of the completion of the event.
 - b. Results must be in the format identified by the UCWDC.

END OF POLICY