



UCWDC® DIRECTOR CHANGE POLICY

Version 3.0

Date	Created by	Checked by	Approved by	Effective date
Aug. 9, 2019	K. Armbruster	P&P Committee	General Council	Feb. 21, 2020

REVISIONS					
Date	Created by	Checked by	Approved by	Effective date	Version
August 11, 2023	K. Armbruster	P&P Committee	General Council	Sept. 9, 2023	2.0
Jan 20, 2024	K. Armbruster	P&P Committee	General Council	Feb. 24, 2024	3.0



CONTENTS

1. INTRODUCTION	3
1.1 Purpose.....	3
1.2 Majority Event Director	3
1.3 Minority Event Director	3
2. VOTING RIGHTS AND TRANSFERS.....	3
2.1 Director Change.....	3
2.2 Majority Director	3
2.3 Minority Director	3
3. DIRECTOR CHANGE ADDENDUM	4
3.1 Director Eligibility	4
3.2 Process for Change in Directorship	4



1. INTRODUCTION

The United Country Western Dance Council® is inspired by the vision of a thriving global dance community featuring a world-class competition circuit and a Championship event on every continent in addition to the long-standing Country Dance World Championships®. The UCWDC® oversees the largest competition circuit for country dance in the world, including partner and line dance styles. Our mission is to provide our members with the structure, tools, education, and support they need to thrive in our circuit.

1.1 Purpose

This policy is intended to assist all Sanctioned Members who wish to change the directors of their event in accordance with the UCWDC Bylaws. The outline contained within will identify the documentation required to be submitted in accordance with the current UCWDC bylaws. The Agreement noted within this policy will then become a binding ADDENDUM to the events original Member Agreement.

1.2 Majority Event Director

For the UCWDC's purposes, a Majority Director is identified under Article 4 and 7.4, UCWDC Bylaws

1.3 Minority Event Director

For the UCWDC's purposes, a Minority Director is identified under Article 4 and 7.4, UCWDC Bylaws

2. VOTING RIGHTS AND TRANSFERS

The following items are clarifications of the current UCWDC Bylaws, **Article 7 – VOTING RIGHTS AND TRANSFERS** and shall be followed unless a vote of two-thirds (2/3) of the Fully Sanctioned Events agree to the change:

2.1 Director Change

In all cases where a Majority or Minority Director change is being requested, the official request must be made by the Majority Director based on Item 3.2, below and the Majority Director making the change must be present at the scheduled General Council meeting.

2.2 Majority Director

UCWDC Bylaw Article 7.3 states "UCWDC may not entertain, discuss or vote to change ownership percentage status of any event ... "

1. Where an Event wishes to change Majority Director, the new Majority Director must be present at the General Council meeting.

2.3 Minority Director

UCWDC Bylaw Article 7.3 states "UCWDC may not entertain, discuss or vote to change ownership percentage status of any event ... "

1. Where an Event wishes to change Minority Director, the new Minority Director must be present at the General Council meeting.



3. DIRECTOR CHANGE ADDENDUM

3.1 Director Eligibility

1. All Event Directors of a UCWDC Event must be twenty-five (25)* years of age or older, AND
2. All Event Directors must meet the requirements of the UCWDC Bylaws and Policies and Procedures.
3. All Event Directors must adhere to Article 20.16 of the UCWDC Bylaws

*Age considerations: Age matters because it is through experience that you gain the knowledge necessary to direct an event. We ask that all directors are at least 25 years of age, however if you are younger and possess the proper credentials you may submit an application and you will be considered.

3.2 Process for Change in Directorship

In accordance with the UCWDC General Policies, Article 2.1 and UCWDC Bylaws, Article 5.3 and Article 7.3;

1. All requests for a Change in Director(s) must be submitted in writing to the UCWDC Secretary from the Majority Event Director.
2. Upon receipt of the written request for a Change in Director the Secretary will issue the UCWDC Director Change ADDENDUM (sample of which attached to this Policy as Exhibit 'A') within five to ten (5-10) calendar days of request receipt.
 - a. The Secretary shall also send a digital copy of the 'Phase Book' and reference where to access the current UCWDC Bylaws, Policies and Procedures on the website.
3. The Majority Event Director must complete all documentation and submit it back to the Secretary no later than thirty (30) calendar days in advance of the General Council Meeting.
4. If the request for a Change in Directors is successfully granted by the General Council, the President will sign the Directorship Change ADDENDUM and bestow upon the new Event Directors all benefits and conditions belonging to them in accordance with the UCWDC Bylaws and all Policies and Procedures.
 - a. The UCWDC Director Change ADDENDUM will be attached to the UCWDC Member Event Agreement and form the official record of Event Directors.
5. If the request for a Change in Directors is denied by the General Council the Event may not make the same application adding the same Director candidates under any percentage of ownership within the next two (2) calendar years from the date of denial, unless by a two-thirds (2/3) vote of the Board of Directors.
 - a. If a previously denied Change in Director re-application is received by the Secretary within the two (2) restricted timeframe and within the required time deadlines for new Council business to be added to the Spring or Fall agendas, it must be accompanied by a written notification from the Majority Event Director as to why they feel the application should be heard again by General Council. Once all documents are received, the Secretary shall notify the President and the President shall call a meeting of the Board of Directors to discuss letting the Change in Director application be added to the Council agenda.
6. The Secretary shall record the results and vote tally in the minutes of the General Council Meeting.

END OF POLICY