



UCWDC® DIRECTOR CHANGE POLICY

Version 2.0

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1. INTRODUCTION

The United Country Western Dance Council® is an international organization which promotes country western dance by producing festivals and competitions across the world. We host the annual Country Dance World Championships® for couples and line dancers and we advocate country dancing as a social activity for people of all ages and abilities.

1.1 Purpose

This policy is intended to assist all Sanctioned Members who wish to change the directors of their event in accordance with the UCWDC Bylaws. The outline contained within will identify the documentation required to be submitted in accordance with the current UCWDC bylaws. The Agreement noted within this policy will then become a binding ADDENDUM to the events original Member Agreement.

1.2 Majority Event Director

For the UCWDC's purposes, a Majority Director is identified under Article 4 and 7.4, UCWDC Bylaws

1.3 Minority Event Director

For the UCWDC's purposes, a Minority Director is identified under Article 4 and 7.4, UCWDC Bylaws

2. VOTING RIGHTS AND TRANSFERS

The following items are clarifications of the current UCWDC Bylaws, **Article 7 – VOTING RIGHTS AND TRANSFERS** and shall be followed unless a vote of two-thirds (2/3) of the Sanctioned Events agree to the change:

2.1 Director Change

In all cases where a Majority or Minority Director change is being requested, the official request must be made by the Majority Director based on Item 3.2, below and the Majority Director making the change must be present at the scheduled meeting of the Members.

2.2 Majority Director

UCWDC Bylaw Article 7.3 states "UCWDC may not entertain, discuss or vote to change ownership percentage status of any event ... "

1. Where an Event wishes to change Majority Director, the new Majority Director must be present at the meeting of the Members.

2.3 Minority Director

UCWDC Bylaw Article 7.3 states "UCWDC may not entertain, discuss or vote to change ownership percentage status of any event ... "

1. Where an Event wishes to change Minority Director, the new Minority Director must be present at the meeting of the Members.



3. DIRECTOR CHANGE ADDENDUM

3.1 Director Eligibility

1. All Event Directors of a UCWDC Event must be twenty-five (25)* years of age or older, AND
2. All Event Directors must meet the requirements of the UCWDC Bylaws and Policies and Procedures.
3. All Event Directors must adhere to Article 20.16 of the UCWDC Bylaws

*Age considerations: Age matters because it is through experience that you gain the knowledge necessary to direct an event. We ask that all directors are at least 25 years of age, however if you are younger and possess the proper credentials you may submit an application and you will be considered.

3.2 Application for Change in Directorship

In accordance with the UCWDC General Policies, Article 2.1 and UCWDC Bylaws, Article 5.3;

1. All requests for a Change in Directors must be submitted in writing to the UCWDC Secretary from the Majority Event Director.
2. Upon receipt of the written request for a Change in Director the Secretary will issue the UCWDC Director Change ADDENDUM (sample of which attached to this Policy as Exhibit 'A') within five to ten (5-10) calendar days of request receipt.
3. The Conflict/Duality of Interest Loyalty Form (attached to this Policy as Exhibit 'B') must be completed by all NEW Event Directors (Majority and Minority) listed as part of the event.
More information regarding Conflict/Duality of Interest may be found in the UCWDC Conflict/Duality of Interest Policy.
4. The Majority Event Director must complete all documentation and submit them back to the Secretary no later than thirty (30) calendar days in advance of the Sanctioned Members Meeting.
5. If the request for a Change in Directors is successfully granted by the General Council, the President will sign the Directorship Change ADDENDUM and bestow upon the Event Directors all benefits and conditions belonging to them in accordance with the UCWDC Bylaws and all Policies and Procedures.
6. The UCWDC Director Change ADDENDUM will be attached to the UCWDC Member Event Agreement and form the official record of Event Directors.
7. The Secretary shall record this into the minutes of the Sanctioned Members Meeting.

END OF POLICY