

Instructions For Submitting an UCWDC Judge Application Packet

- 1. Complete the Application Form in full. Incomplete forms will cause a delay in processing. Please be sure we can clearly read the application. You must be a UCWDC Associate Member in order to apply. Please be sure to list your membership number on the application.**
- 2. Include a current photo of yourself so the committee is aware of who you are in the event they do not know your name.**
- 3. Include your dance resume which must include:**
 - a. Dance training both educational and competitrive (please include teacher name and scope of learning, include dates.**
 - b. Competitive Dance experience (personal and as a pro/am teacher) Please state at what events and awards won.**
 - c. Teaching experience at the competitive level (list where you have taught and time frame)**
 - d. Judging experience: state sport and details of your judging experience**
 - e. Other experience and expertise that may contribute to your effectiveness as a UCWDC judge.**
- 4. Please list 4 “endorsers” and their contact information (for verification purposes) on your application sheet, who will attest to these attributes: professionalism, maturity, ethical forthrightness, fairness, sense of responsibility, and attention to detail. Endorsers must be Event Directors, Master/Journeyman level judges, or Masters/SuperStars dancers.**
- 5. Please ask your 4 “endorsers to submit to judgcertification@ucwdc.org a letter of recommendation stating why you would be an excellent UCWDC judge. This must be submitted by the deadlines in order to be considered at the next application review.**
- 6. Please include a brief statement on why you want to become a UCWDC judge.**
 - a. Why do you want to become a UCWDC® judge?**
 - b . Looking at your experience, what past “highlight” most exemplifies your ability to be an excellent judge? And why?**
 - c. Looking at your expertise, if someone said you had a specific forte in dance, what might that be? And why?**
 - d. Honestly list/group the country dances in the order of your ability to assess, based on your experience and expertise.**
- 7. Contact treasurer@ucwdc.org to process payment. Send all material to judgcertification@ucwdc.org**
- 8. Upon receiving your application documents we will contact you to confirm everything is in order and you will be reviewed at the upcoming meeting based on when you presented your documents.**
- 9. Approximately 2 weeks after the meeting you will be notified of the judge certification committee’s decision.**

Please be sure to fill out application form completely and include all of the above requirements.